

**OHIO ATHLETIC TRAINER'S ASSOCIATION
CONSTITUTION
Formed: MAY – 1984**

Revised: 04/29/90, 05/02/98, 04/01/00, 05/05/01, 05/04/02, 04/30/05, 05/06/06

ARTICLE I – NAME

The name of this organization shall be the OHIO ATHLETIC TRAINERS' ASSOCIATION.

ARTICLE II – LOGO F05/06/06

The logo of the Association is trademarked and the approved digitized version of the logo is specified in the Appendices of the By-Laws. The Association logo may be reproduced for print media in two colors (blue/red) or may be copied in one color (blue, red, or black). All other uses must be approved by the current President. F05/06/06.

ARTICLE III – OBJECTIVES

The objectives of the Association shall be:

1. The advancement, encouragement, and improvement of the athletic training profession in all its phases and to promote a better working relationship among those persons interested in the profession of athletic training.
2. To develop further the ability of each of its members.
3. To better serve the common interest of its members by providing a means for an exchange of ideas within the profession.
4. To enable members to become better acquainted personally through casual, good fellowship.

ARTICLE IV – MEMBERSHIP

Section 1

Membership in the Ohio Athletic Trainers' Association is open to those persons who are interested in the objectives of the Association.

Section 2

Membership classifications shall be specified in the By-Laws.

ARTICLE V – MEMBERSHIP AGREEMENT R04/30/05

Membership in the Ohio Athletic Trainers' Association indicates an agreement to comply with the Constitution, By-Laws, Code of Ethics, and all policies and procedures of the Association. R04/30/05.

ARTICLE VI – DUES

The dues for all classifications of membership shall be as specified in the By-Laws.

ARTICLE VII – DISCIPLINARY ACTIONS R04/30/05, R05/06/06

Section 1 – Process

A member of the Association who becomes aware of conduct, which violates any portion of the Constitution, By-Laws, and/or Code of Ethics is encouraged to report the incident(s) in writing to the Executive Committee. The Executive Committee will notify the accused individual in writing of the report. The Executive Committee shall in turn convene an Ethics and Procedural Review Committee investigation and/or report the incident(s) to all appropriate credentialing agencies. If the Ethics and Procedural Review Committee finds that the accused individual has violated the Constitution, By-Laws, and/or Code of Ethics, it communicates its decision in writing to the Executive Committee. The Ethics and Procedural Review Committee may impose one or more of the following disciplinary actions:

- a. Letter of censure specific to the allegation.
- b. Period of probation. During this period the accused individual is not eligible for any Association office/position, Association election/issue vote, or award.
- c. Membership cancellation.
- d. Other applicable disciplinary actions.

The Ethics and Procedural Review Committee shall notify the accused individual in writing of the violations and the appropriate corrective measure(s). R04/30/05, R05/06/06.

Section 2 – Appeal

A member who has been levied a disciplinary action(s) in accordance with Section 1 shall be allowed to appeal, in writing, to the Executive Committee. Such appeal must be received within thirty (30) days of receipt of written notification of the disciplinary action(s). The Executive Committee shall determine, by a majority vote, to accept or reject the appeal or amend the imposed disciplinary action(s). The decision shall be made and the individual shall be notified in writing within thirty (30) days of receipt of the appeal. R04/30/05.

ARTICLE VIII – VOTING POWER

The voting power of members is as specified in the By-Laws.

ARTICLE IX – ORGANIZATION R04/20/90, R05/05/01, R05/04/02, R04/30/05, R05/06/06.

Section 1 – Executive Committee

The governing body of the association shall be the Executive Committee. This Committee shall consist of the President, President-Elect, Internal Vice President, External Vice President/GLATA Representative, Immediate Past President, Secretary, Treasurer, and Chair of the District Board. Duties, responsibilities, and term of office of the individual members of the Executive Committee and of the Committee as a whole are as specified in the By-Laws. R04/29/90, R05/05/01.

Section 2 – District Board

The District Board shall consist of one (1) representative from each of the districts (as determined by the Ohio Athletic Trainers' Association) and two (2) at-large representative as specified in the By-Laws. These individuals shall be representative of the membership categories. Selection of members, duties and responsibilities, and term of office shall be as specified in the By-Laws. R04/30/05.

Section 3 – Elections

Election procedures are as specified in the By-Laws.

Section 4 – Vacancy in Office

- A.** Any vacancy in the office of the President will be filled by the President-Elect for the unexpired term.
- B.** The President shall appoint a former officer not currently on the Executive Committee to assume the duties and responsibilities of the President-Elect until a special election can be held.
- C.** Should vacancies occur in offices of President and President-Elect, the Internal Vice President shall become President for the unexpired term, and a special election will be held for the offices of President-Elect and Internal Vice President.
- D.** Vacancy in the office of Immediate Past President shall be filled by appointment from the President. Candidates for this appointment are to be drawn from former officers not currently on the Executive Committee.
- E.** Vacancies in the offices of Internal Vice President, External Vice President, Secretary and/or Treasurer shall be filled by special election. The President shall appoint a former officer not currently on the Executive Committee to assume the duties and responsibilities of the vacated office until an election can be held.

F. Vacancy in the office of Chair of the District Board shall be filled by election of the current District Board, and the President will appoint a new District Board member to replace the vacancy created on the District Board. R04/29/90, R05/04/02.

Section 5 – Absence of President

In the absence of the President during a scheduled Executive Committee or general business meeting, the President-Elect shall assume the duties of the President pro-tempore.

Section 6 – Removal of Officers

Any Association officer may be impeached and convicted on the following grounds: embezzlement, malfeasance in office, and actions contrary to or in violation of the Constitution, By-Laws, and/or Code of Ethics. A member of the Association who becomes aware of such behavior is encouraged to report the incident(s) in writing to the Executive Committee. The Executive Committee will notify the accused individual in writing of the report. The Executive Committee shall in turn convene an Ethics and Procedural Review Committee investigation and/or report the incident(s) to all appropriate credentialing agencies. R04/30/05, R05/06/06.

Section 7 – Appeal of Removal of Officer

An officer removed from office by the Ethics and Procedural Review Committee shall be allowed to appeal, in writing, to the Executive Committee. Such appeal must be received within thirty (30) days of receipt of written notification of removal. The Executive Committee shall determine, by a majority vote, to accept or reject the appeal. The decision shall be made and the individual shall be notified in writing within thirty (30) days of receipt of the appeal. R04/30/05.

ARTICLE X – COMMITTEES AND LIAISONS

Section 1 – Standing Committees R04/30/05

Standing committees are as specified in the By-Laws. R04/30/05.

Section 2 – Appointments R04/30/05

All committees and liaisons shall be appointed by the President with the approval of the Executive Committee. R04/30/05.

ARTICLE XI – MEETINGS

Section 1 – General Business Meetings

The annual business meeting shall be held each year at a time and place set by the Executive Committee. A quorum consists of those voting members present. The Executive Committee may call additional general business meetings as deemed necessary. All general business meetings shall be run according to “Roberts Rules of Order.”

Section 2 – Executive Committee Meetings

The Executive Committee shall meet at least twice a year. One meeting shall occur just prior to the annual business meeting. The second meeting shall occur with the change over of officers in election years (as specified in the By-Laws) and on a comparable date in non-election years. A quorum shall consist of four (4) voting members physically present.

The President may call additional Executive Committee meetings as deemed necessary. A quorum for additional meetings shall consist of four (4) voting members participating. All Executive Committee and District Board members shall be notified of the meeting, using appropriate means, including the format, time, location, and proposed agenda. All Executive Committee meetings shall be run according to “Roberts Rules of Order.” R04/30/05.

ARTICLE XII – AMENDMENTS

Section 1 – Constitution

All proposed amendments to the Constitution shall be submitted in writing to the President at least sixty (60) days prior to the annual business meeting. The President shall distribute copies of the proposed amendments to all voting members at least thirty (30) days prior to the annual business meeting. Proposed amendments that have been properly submitted shall be read at the annual business meeting and two-thirds (2/3) majority vote of the voting membership present shall be necessary for adoption.

Section 2 – By-Laws

The By-Laws may be amended at any official meeting of the Executive Committee by a majority vote. Any amendments shall be directed to the Legislation Committee to ensure compliance with the Constitution and Code of Ethics. R04/30/05.

Section 3 – Code of Ethics

The Code of Ethics may be amended at any official meeting of the Executive Committee by a majority vote. F05/02/98. Any amendments shall be directed to the Legislation Committee to ensure compliance with the Constitution and By-Laws. R04/30/05.

ARTICLE XIII – FISCAL AND MEMBERSHIP YEAR

Section 1 – Fiscal Year

This fiscal year shall be as specified in the By-Laws.

Section 2 – Membership Year

The membership year shall be as specified in the By-Laws.